



The Royal Orthopaedic Hospital  
Bristol Road South  
Northfield  
Birmingham  
B31 2AP  
17 May 2017

Dear Whom it may concern,

**Freedom of Information Act Request: Our ref #749**

In response to your Freedom of Information request regarding learning disability processes please find below the answers to the questions you asked.

**Re. Your trust**

- i. How many acute hospitals do you have in your trust? – *One*
- ii. How many inpatient beds do you have within each of the acute hospitals in your trust? - *108*

**Re. Training on learning disability:**

- a. Do you have content on learning disability in your acute hospital inductions, for;
  - I. clinical staff- *included in safeguarding level 2 which is carried out during induction of new staff.*
  - II. non-clinical staff- *Same as above*
  - III. Where the programme is self-directed, what length of time are participants expected to spend on learning disability related content? *Face to face training*
  - IV. Where the programme is taught, what is the teaching time for each group? *Until staff show awareness of the subject*
- b. Have you provided specialist learning disability training to acute hospital staff within the last 3 years? *Autism West Midlands, we did 2 sessions for champions and physiotherapy staff. Discharge Sister has attended Learning Disability conference*  
If so;
  - I. How many staff attended such training?- *20 staff*
  - II. Was this training mandatory or optional?- *optional*
  - III. For each different programme delivered, Please give the name of the programme(s), course duration (in hours), number of sessions and how many staff attended? – *Autism Awareness training, 2 hours, 2 sessions.*

**Re. Reasonable adjustments:**

- a. Do you have a 'flagging' system in place to notify hospital staff when a patient has a learning disability?
  - If so, what is it? *Patient administration System (PAS) has an alert Tab , Safeguarding notification form*
- b. How many patient information leaflets do you have currently available across your trust, and how many of these are available in easy read format?
  - *294 patient leaflets are currently available. We currently have no leaflets in easy read format, however this is something we are working on this year.*

- c. Do you routinely offer personalised easy read format appointment letters/other correspondence to patients with a learning disability?  
- *No*
- d. Do you routinely offer the option of longer out-patient appointments to patients with a learning disability?  
- *This depends on the information given at the point of referral, some consultants will offer a double clinic slot.*
- e. Do you routinely offer 'hospital passports' to patients with a learning disability during pre-admission appointments?  
- If so, are your ward staff trained to use them? *Yes hospital book is available, training is included in safeguarding training which is mandatory for all clinical staff*
- f. What is your process for recognising support needs in a referral to services in your trust, identifying reasonable adjustments that are known to be helpful to the patient, and putting them in place?  
- *via referral form received, patient at pre-operative assessment*
- g. Do you have a policy or written guidance on reasonable adjustments in place for patients with a learning disability? *Yes –This is currently under review*  
If so;  
- What is it? *Equality in Access To Healthcare Learning Disability*  
- How is it provided to staff? *The policy is on the Trust intranet*
- h. Did you carry out an audit showing compliance with NHS Contract requirement on appropriate assistance/reasonable adjustments in 2015/16? (Please refer to NHS Standard Contract 2015/16 Service Conditions: 13.2) If so, please share.  
- *Not currently this will form part of the new Learning Disability Nurse duty*

**Re. Caring for patients with a learning disability:**

- i. Do you have a policy or written guidance on supporting family carers of patients with a learning disability? *Currently no carers policy for the Trust*
- j. Do you have a procedure in place for unplanned admission of patients with a learning disability? If so, what is it? *No set procedure , elective admissions hospital admission on patient needs*
- k. How many specialist learning disability staff do you have in post and what are their job titles? If so, how many full-time equivalent posts do you have? *1 wte full time , Band 6 Learning Disability Nurse – appointed April 2017*
- l. Please will you share the name and contact details of your learning disability lead, if you have one? *Nathan Samuels –07970339544 [nathansamuels@nhs.net](mailto:nathansamuels@nhs.net)*
- m. How many patients with a learning disability were treated by your trust in 2015/16, 2014/15, 2013/14?-

Year	Number
2013/14	167
2014/15	191
2015/16	291



- n. How many patients with a learning disability died within you trust in 2015/16, 2014/15 and 2013/2014? *None*
- o. How many of these deaths were investigated by the trust? *N/A*

I hope that this response answers your request, however please let me know if it does not. If you are unhappy with the Trust's response you can appeal to:

Jo Chambers, Chief Executive  
The Royal Orthopaedic NHS Foundation Trust  
Trust Headquarters  
Bristol Road South  
Birmingham  
B31 2AP

If you then remain dissatisfied, you have the right under section 50 of the Freedom of Information Act to apply to the Information Commissioner to seek resolution to the matter.

Further details can be found on the website: <http://www.informationcommissioner.gov.uk/>

Yours sincerely

**Simon Grainger-Lloyd**  
**Associate Director of Governance & Company Secretary**