



TRUST BOARD

Venue Woodbrooke Centre, Bournville

Date 2 March 2022: 0900h – 1245h

Members attending

Mr Tim Pile	Chairman	(TP)
Ms Simone Jordan	Non Executive Director & Vice Chair	(SJ)
Mrs Kathryn Sallah	Non Executive Director & Senior Independent Director	(KS)
Mr Richard Phillips	Non Executive Director	(RP)
Prof David Gourevitch	Non Executive Director	(DG)
Mrs Gianjeet Hunjan	Non Executive Director	(GH)
Ms Ayodele Ajose	Non Executive Director	(AA)
Mr Leslie Williams	Non Executive Director	(LW)
Mrs Jo Williams	Chief Executive	(JW)
Mr Matthew Revell	Executive Medical Director	(MR)
Mr Steve Washbourne	Executive Director of Finance	(SW)
Mrs Marie Peplow	Executive Chief Operating Officer	(MP)
Prof Phil Begg	Executive Director of Strategy & Delivery	(PB)
Mr Garry Marsh	Executive Chief Nurse	(GM)

In attendance

Mr Roko Skocic	Head of Patient Experience	(RS)	[Items 1&8]
Mrs Claudette Jones	Freedom to Speak Up Guardian	(CJ)	[Item 9]
Mrs Nicola Brockie	Deputy Chief Nurse	(NB)	[Item 8]
Mrs Sharon Malhi	Acting Associate Director of Workforce & OD	(SMa)	
Mr Simon Grainger-Lloyd	Director of Corporate Affairs & Company Secretary	(SGL)	[Secretariat]

TIME	ITEM	TITLE	PAPER	LEAD
0900h	1	Patient story	Presentation	RS
0920h	2	Apologies	Verbal	Chair
0922h	3	Declarations of Interest <i>Register available on request from Company Secretary</i>	Verbal	Chair
	4	Minutes of Board Meeting held in Public on 2 February 2022: <i>for approval</i>	ROHTB (2/22) 027	Chair
	4.1	Actions from previous meetings in public: <i>for assurance</i>	ROHTB (2/22) 027 (a)	SGL
0925h	5	Questions from members of the public	Verbal	Chair
0927h	6	Chairman's and Chief Executive's update: <i>for information and assurance</i>	ROHTB (3/22) 001 ROHTB (3/22) 001 (a) ROHTB (3/22) 001 (b) ROHTB (3/22) 001 (c)	TP/JW
0940h	7	COVID-19 infection prevention and control update: <i>for assurance</i>		
	7.1	Outbreak summary: <i>for assurance</i>	ROHTB (3/22) 002 ROHTB (3/22) 002 (a)	GM



0950h	7.2	NHS England IPC Board Assurance Framework: <i>for assurance</i>	ROHTB (3/22) 003	GM
	8	Patient experience overview and plans	ROHTB (3-22) 004 ROHTB (3-22) 004 (a) ROHTB (3-22) 004 (b)	NB/RS
	1030h	9	Freedom to Speak Up update	ROHTB (3/22) 005 CJ
	1045h	10	Gender Pay Gap report	ROHTB (3/22) 006 ROHTB (3/22) 006 (a) SMa
	1055h	11	Model Hospital update	ROHTB (3/22) 007 MP
	1110h	12	Board Assurance Framework: <i>for assurance</i>	ROHTB (3/22) 008 ROHTB (3/22) 008 (a) Execs
MATTERS TO BE TAKEN BY EXCEPTION ONLY				
1120h	13	Upward assurance reports: <ul style="list-style-type: none"> • Finance & Performance Committee • Quality & Safety Committee • Staff Experience & OD Committee 	To follow ROHTB (3/22) 009 ROHTB (3/22) 010	
	14	Performance reports: <i>for assurance</i> <ul style="list-style-type: none"> • Finance & Performance • Quality & Safety • Workforce 	To follow ROHTB (3/22) 011 ROHTB (3/22) 012	
BREAK				
CONFIDENTIAL SESSION				
1130h	15	Exclusion of the press and public	Verbal	Chair
Date of next meeting: Wednesday, 6 April 2022 @ 0900h				

Notes

Quorum

- (i) No business shall be transacted at a meeting unless at least one-third of the whole number of the Chair and members (including at least one member who is also an Executive Director of the Trust and one Non-Executive Director) is present.
- (ii) An Officer in attendance for an Executive Director but without formal acting up status may not count towards the quorum.
- (iii) If the Chair or member has been disqualified from participating in the discussion on any matter and/or from voting on any resolution by reason of a declaration of a conflict of interest (see SO No.7) that person shall no longer count towards the quorum. If a quorum is then not available for the discussion and/or the passing of a resolution on any matter, that matter may not be discussed further or voted upon at that meeting. Such a position shall be recorded in the minutes of the meeting. The meeting must then proceed to the next business.



ATTENDANCE REGISTER – UPDATED TO FEBRUARY 2022

MEMBER	ATTENDANCE										TOTAL
	7/5/2021	5/5/2021	2/6/2021	7/7/2021	1/9/2021	7/10/21	2/11/2021	12/1/2022	2/2/2022	2/3/2022	
Tim Pile (Ch)	✓	✓	✓	✓	✓	✓	✓	✓	✓		9/9
Kathryn Sallah	✓	✓	✓	✓	✓	✓	A	✓	✓		8/9
Richard Phillips	✓	✓	✓	✓	✓	✓	✓	✓	✓		9/9
David Gourevitch	✓	✓	✓	✓	✓	✓	✓	✓	✓		9/9
Simone Jordan	✓	✓	✓	✓	✓	✓	A	✓	✓		8/9
Gianjeet Hunjan	✓	✓	✓	✓	✓	✓	✓	✓	✓		9/9
Ayodele Ajose	✓	✓	✓	✓	✓	A	✓	A	✓		7/9
Les Williams	✓	✓	✓	A	✓	✓	✓	✓	✓		8/9
Jo Williams	✓	✓	✓	✓	✓	✓	✓	✓	✓		9/9
Matthew Revell	✓	✓	✓	✓	✓	✓	✓	✓	✓		9/9
Garry Marsh	✓	✓	✓	✓	✓	✓	✓	✓	✓		9/9
Phil Begg	✓	✓	✓	✓	A	✓	✓	✓	✓		8/9
Marie Peplow	✓	✓	✓	✓	✓	✓	✓	✓	✓		9/9
Stephen Washbourne	✓	✓	✓	✓	✓	✓	✓	✓	✓		9/9
Sharon Malhi	✓	✓	✓	✓	✓	✓	✓	A	✓		8/9
Simon Grainger-Lloyd	✓	✓	✓	✓	✓	✓	✓	✓	✓		9/9

KEY:

✓	Attended	A	Apologies tendered
■	Not in post or not required to attend		