



TRUST BOARD

Venue Edgbaston Park Hotel, Birmingham, B15 2RS

Date 1 June 2022: 0900h – 11000h

Members attending

Mr Tim Pile	Chair	(TP)
Ms Simone Jordan	Non Executive Director & Vice Chair	(SJ)
Mrs Kathryn Sallah	Non Executive Director & Senior Independent Director	(KS)
Mr Richard Phillips	Non Executive Director	(RP)
Prof David Gourevitch	Non Executive Director	(DG)
Mrs Gianjeet Hunjan	Non Executive Director	(GH)
Ms Ayodele Ajose	Non Executive Director	(AA)
Mr Leslie Williams	Non Executive Director	(LW)
Mrs Jo Williams	Chief Executive	(JW)
Mr Matthew Revell	Executive Medical Director	(MR)
Mr Steve Washbourne	Executive Director of Finance	(SW)
Mrs Marie Peplow	Executive Chief Operating Officer	(MP)
Prof Phil Begg	Executive Director of Strategy & Delivery	(PB)
Mrs Nicola Brockie	Acting Executive Chief Nurse	(NB)

In attendance

Mr Roko Skocic	Head of Patient Experience	(RS)
Mrs Sharon Malhi	Chief People Officer	(SM)
Mr Simon Grainger-Lloyd	Director of Corporate Affairs & Company Secretary	(SGL) [Secretariat]

TIME	ITEM	TITLE	PAPER	LEAD
0900h	1	Apologies	Verbal	Chair
0902h	2	Declarations of Interest <i>Register available on request from Company Secretary</i>	Verbal	Chair
	3	Minutes of Board Meeting held in Public on 4 May 2022: <i>for approval</i>	ROHTB (5/22) 022	Chair
	3.1	Actions from previous meetings in public: <i>for assurance</i>	ROHTB (5/22) 022 (a)	SGL
0905h	4	Questions from members of the public	Verbal	Chair
0907h	5	Chairman's and Chief Executive's update: <i>for information and assurance</i>	ROHTB (6/22) 001 ROHTB (6/22) 001 (a)	TP/JW
	5.1	Update from the Council of Governors meeting: 12 May 2022	Verbal	TP or SGL
0925h	6	Patient Experience update: <i>for assurance</i>	ROHTB (6/22) 002 ROHTB (6/22) 002 (a)	RS/NB
0940h	7	Outcome of patient stories 2021/22: for assurance	ROHTB (6/22) 003 ROHTB (6/22) 003 (a)	RS



0950h	8	Net Zero update: <i>for assurance</i>	ROHTB (6/22) 004 ROHTB (6/22) 004 (a)	PB	
	1030h	9	Non Executive succession, championships & engagement: <i>for assurance and approval</i>	ROHTB (6/22) 007 ROHTB (6/22) 007 (a)	SGL
	1040h	10	Declaration to NHS Improvement – General Condition 6 – systems for compliance with licence conditions: <i>for approval</i>	ROHTB (6/22) 008 ROHTB (6/22) 008 (a) ROHTB (6/22) 008 (b)	SGL
MATTERS TO BE TAKEN BY EXCEPTION ONLY					
1050h	11	Upward assurance reports: <ul style="list-style-type: none"> • Finance & Performance Committee • Quality & Safety Committee • Staff Experience & OD Committee 	ROHTB (6/22) 009 ROHTB (6/22) 010 ROHTB (6/22) 011		
	12	Performance reports: <i>for assurance</i> <ul style="list-style-type: none"> • Finance & Performance • Quality & Safety • Workforce 	ROHTB (6/22) 012 ROHTB (6/22) 013 ROHTB (6/22) 014		
	13	COVID-19 outbreak conclusion	ROHTB (6/22) 015		
BREAK					
CONFIDENTIAL SESSION					
1115h	14	Exclusion of the press and public	Verbal	Chair	
Date of next meeting: Wednesday, 6 July 2022 @ 0900h					

Notes

Quorum

- (i) No business shall be transacted at a meeting unless at least one-third of the whole number of the Chair and members (including at least one member who is also an Executive Director of the Trust and one Non-Executive Director) is present.
- (ii) An Officer in attendance for an Executive Director but without formal acting up status may not count towards the quorum.
- (iii) If the Chair or member has been disqualified from participating in the discussion on any matter and/or from voting on any resolution by reason of a declaration of a conflict of interest (see SO No.7) that person shall no longer count towards the quorum. If a quorum is then not available for the discussion and/or the passing of a resolution on any matter, that matter may not be discussed further or voted upon at that meeting. Such a position shall be recorded in the minutes of the meeting. The meeting must then proceed to the next business.



ATTENDANCE REGISTER – UPDATED TO MAY 2022

MEMBER	ATTENDANCE										TOTAL
	6/4/2022	4/5/2022	1/6/2022	6/7/2022	7/9/2022	5/10/2022	2/11/2022	7/12/2022	1/2/2022	1/3/2022	
Tim Pile (Ch)	✓	✓									
Kathryn Sallah	✓	✓									
Richard Phillips	✓	✓									
David Gourevitch	A	✓									
Simone Jordan	✓	✓									
Gianjeet Hunjan	✓	✓									
Ayodele Ajose	✓	✓									
Les Williams	✓	✓									
Jo Williams	✓	✓									
Matthew Revell	✓	✓									
Garry Marsh	✓	✓									
Phil Begg	A	✓									
Marie Peplow	✓	✓									
Stephen Washbourne	✓	✓									
Sharon Malhi	✓	A									
Simon Grainger-Lloyd	✓	✓									

KEY:

✓	Attended	A	Apologies tendered
■	Not in post or not required to attend		