



## TRUST BOARD (IN PUBLIC)

**Venue** Woodbrooke Centre, Selly Oak, B29 6LJ

**Date** 6 July 2022: 0900h – 1100h

### Members attending

Mr Tim Pile	Chair	(TP)
Ms Simone Jordan	Non Executive Director & Vice Chair	(SJ)
Mrs Kathryn Sallah	Non Executive Director & Senior Independent Director	(KS)
Mr Richard Phillips	Non Executive Director	(RP)
Mrs Gianjeet Hunjan	Non Executive Director	(GH)
Ms Ayodele Alose	Non Executive Director	(AA)
Mr Leslie Williams	Non Executive Director	(LW)
Mrs Jo Williams	Chief Executive	(JW)
Mr Matthew Revell	Executive Medical Director	(MR)
Mr Steve Washbourne	Executive Director of Finance	(SW)
Mrs Marie Peplow	Executive Chief Operating Officer	(MP)
Prof Phil Begg	Executive Director of Strategy & Delivery	(PB)

### In attendance

Ms Christine Tedds	Admissions and Day Case Manager	(CT)	[Item 1]
Mr Roko Skocic	Head of Patient Experience	(RS)	[Item 8]
Miss Ali Gray	Charity Manager	(AGr)	[Item 9]
Mr Jamie McKenzie	Guardian of Safe Working Hours	(JM)	[Item 10]
Mrs Sharon Malhi	Chief People Officer	(SM)	
Mr Simon Grainger-Lloyd	Director of Corporate Affairs & Company Secretary	(SGL)	[Secretariat]

TIME	ITEM	TITLE	PAPER	LEAD
0900h	1	Patient Story – Admissions and Day Case Unit	Presentation	CT
0920h	2	Apologies – David Gourevitch, Nikki Brockie	Verbal	Chair
0922h	3	Declarations of Interest <i>Register available on request from Company Secretary</i>	Verbal	Chair
	4	Minutes of Board Meeting held in Public on 1 June 2022: <i>for approval</i>	ROHTB (6/22) 022	Chair
	4.1	Actions from previous meetings in public: <i>for assurance</i>	ROHTB (6/22) 022 (a)	SG-L
0925h	5	Questions from members of the public	Verbal	Chair
0927h	6	Chairman's and Chief Executive's update: <i>for information and assurance</i>	ROHTB (7/22) 001 ROHTB (7/22) 001 (a)	TP/JW
	6.1	Governor workshop – 27 July 2022	Verbal	SG-L
0950h	7	Supporting staff with financial wellbeing: <i>for assurance</i>	ROHTB (7/22) 002 ROHTB (7/22) 002 (a)	JW



1005h	8	Annual complaints report: <i>for approval</i>	ROHTB (7/22) 003 ROHTB (7/22) 003 (a)	RS
1015h	9	Charity update: <i>for assurance</i>	Presentation	AGr
1030h	10	Guardian of Safe Working Hours update: <i>for assurance</i>	ROHTB (7/22) 005 ROHTB (7/22) 005 (a)	JM
1040h	11	Declaration to NHS Improvement – General Condition FT4 – corporate governance statement: <i>for approval</i>	ROHTB (7/22) 006 ROHTB (7/22) 006 (a) - ROHTB (7/22) 006 (c)	SGL
1045h	12	Board Assurance Framework Q1 2022/23: <i>for approval</i>	ROHTB (7/22) 007 ROHTB (7/22) 007 (a)	Execs
<b>MATTERS TO BE TAKEN BY EXCEPTION ONLY</b>				
1055h	13	Upward assurance reports: <ul style="list-style-type: none"> <li>• Finance &amp; Performance Committee</li> <li>• Quality &amp; Safety Committee</li> <li>• Staff Experience &amp; OD Committee</li> <li>• Charitable Funds Committee</li> </ul>	ROHTB (7/22) 008 ROHTB (7/22) 009 ROHTB (7/22) 010 ROHTB (7/22) 011	
	14	Performance reports: <i>for assurance</i> <ul style="list-style-type: none"> <li>• Finance &amp; Performance</li> <li>• Quality &amp; Safety</li> <li>• Workforce</li> </ul>	ROHTB (7/22) 012 ROHTB (7/22) 013 ROHTB (7/22) 014	
<b>BREAK</b>				
<b>CONFIDENTIAL SESSION</b>				
1115h	15	Exclusion of the press and public	Verbal	Chair
Date of next meeting: Wednesday, 7 September 2022 @ 0900h				



## Notes

### Quorum

- (i) No business shall be transacted at a meeting unless at least one-third of the whole number of the Chair and members (including at least one member who is also an Executive Director of the Trust and one Non-Executive Director) is present.
- (ii) An Officer in attendance for an Executive Director but without formal acting up status may not count towards the quorum.
- (iii) If the Chair or member has been disqualified from participating in the discussion on any matter and/or from voting on any resolution by reason of a declaration of a conflict of interest (see SO No.7) that person shall no longer count towards the quorum. If a quorum is then not available for the discussion and/or the passing of a resolution on any matter, that matter may not be discussed further or voted upon at that meeting. Such a position shall be recorded in the minutes of the meeting. The meeting must then proceed to the next business.



**ATTENDANCE REGISTER – UPDATED TO JUNE 2022**

MEMBER	ATTENDANCE										TOTAL
	6/4/2022	4/5/2022	1/6/2022	6/7/2022	7/9/2022	5/10/2022	2/11/2022	7/12/2022	1/2/2022	1/3/2022	
Tim Pile (Ch)	✓	✓	✓								
Kathryn Sallah	✓	✓	✓								
Richard Phillips	✓	✓	✓								
David Gourevitch	A	✓	✓								
Simone Jordan	✓	✓	✓								
Gianjeet Hunjan	✓	✓	✓								
Ayodele Ajose	✓	✓	A								
Les Williams	✓	✓	✓								
Jo Williams	✓	✓	✓								
Matthew Revell	✓	✓	✓								
Garry Marsh	✓	✓	✓								
Nikki Brockie			✓								
Phil Begg	A	✓	✓								
Marie Peplow	✓	✓	✓								
Stephen Washbourne	✓	✓	✓								
Sharon Malhi	✓	A	✓								
Simon Grainger-Lloyd	✓	✓	✓								

**KEY:**

✓	Attended	A	Apologies tendered
	Not in post or not required to attend		